



**MILLERSNEUK PRIMARY SCHOOL  
PARENT COUNCIL  
M I N U T E S  
Thursday 1<sup>st</sup> February**



1. Sedereunt	
<b>Chairperson</b>	Jen Griffiths
<b>Vice-Chairperson</b>	Pamela Martin
<b>Clerk</b>	Mrs Alexander
<b>Parent Representatives</b>	Miss Amando; Mrs Anderson; Mrs Black; Mrs Boyce; Mrs Love;
<b>Councillors</b>	
<b>Head Teacher</b>	Mr Caldow
<b>Teacher Representative</b>	Mrs Hynes

2. Apologies	
Mrs Alexander; Mrs Martin; Mr Kean; Mrs Henderson; Mrs Wilson Sara Dunn resigning from the Parent Council	
3. Minute of Previous Meeting held on Thursday 23 <sup>rd</sup> November 2023	
Laura Henderson to be added to the Parent representatives then Minutes approved	

4. Chairperson's Report	
<b>Road Traffic Survey for Parents</b>	
Mr Caldow explained that the survey would be created on forms and circulated to the Parent Council for input and approval before being sent to all parents to complete. Mrs Griffiths asked the council for comments on the content of the survey and there was discussion on the specific concerns of:	
1 - Safety through the tunnel on Easter Garngaber Road	
2 - Pavement parking on Carron Crescent and surrounding roads	
3 - General traffic around school drop off and pickup times	
Mr Caldow recommended the survey be set up to ask questions that were rated to establish the level of concern and specific questions to ask for details of the issues. There will also be a comments section at the end. Mr Caldow kindly offered to create the survey and send to the Parent Council Members for comment before issuing to parents. Mr Caldow asked that the Parent Council prepare an opening paragraph for the email explaining why parents were being sent the survey and encouraging them to complete. Mrs Hynes explained that the survey software used would allow for graphs and diagrams to clearly show the results.	
<b>Parent Council Communication with Parent Population (Including ways for parents to get involved in school life)</b>	
Mrs Griffiths noted that parents had said they were keen to volunteer to help in school on an ad hoc basis but were not sure how to do this. There were also suggestions to Mrs Griffiths that there could be confusion between the Parent Association, the Parent Council and a general helpers list. Mrs Hynes explained that on joining the school, parents were given information about and actively encouraged to join the PC, PA or the helpers list. Noted in the meeting that the PC newsletter had recently been circulated and that the Parent Association were meeting on Wed 7th February. New members for PA are being actively sought as several key members are P7 parents this year.	
Discussion on how to take this forward. Mr Caldow suggested the PC have a stand at the Parent Consultations in March as a good way of being visible and available for parents to speak to, council agreed. PC to be in school for the parents evenings – details tbc!	

Action Points	
✓	<b>Mr Caldow to create 'Traffic Survey' and share with members</b>
✓	<b>Mrs Griffiths to organise rota for Parent Council Representatives to lead a 'Parent Council' stall at the March Parent Consultations meetings</b>
✓	<b>Mr Caldow to approach Parents' Association about organising a stall for the Parent Consultations in March</b>

5. Head Teacher's Report	
<b>School Improvement Plan (Standing Item):</b> <ul style="list-style-type: none"> <li>- STEM (Including Rights Week &amp; playground developments)</li> <li>- UNCRC (Visit from MIOs - Millersneuk Improvement Officers)</li> </ul>	Mr Caldow gave an overview of the progress made with the School Improvement Plan: <ul style="list-style-type: none"> <li>• STEM - Mr Caldow and Mrs Hynes spoke about how the money raised from the Coop fundraising would be used to create 2 'STEM Zones' in the playground. Mrs Hynes also spoke about organising a Parent Information evening centred around STEM.</li> <li>• Mr Caldow focussed on a summary of the 'Rights Respecting' week organised by the MIOs and the preparation for the Silver Award accreditation in March</li> </ul>
<b>The Promise</b>	Mr Caldow & Mrs Hynes gave Council Members an overview of 'The Promise' and explained that every school would have this included in their SIPs over the next 3 years.
<b>Extra-Curricular Events / Forthcoming Events</b>	Mr Caldow discussed the various extra-curricular clubs being offered in the school and the forthcoming trips for P6s to Edinburgh and P7s residential week to Ardmay House.
Action Points	

6. AOB	
<ul style="list-style-type: none"> <li>• Mrs Henderson asked that the council discuss a request from Lenzie Community Council which she is also a member of. The LCC would like to ask parents for help in organizing the Lenzie Festival. They are planning to request this of all Lenzie schools. The PC were happy to support this and Mr Caldow asked that Mrs Henderson ask the LCC to draft an email explaining what help they would like and he would email out to all parents.</li> <li>• Mrs Griffiths noted that school discos were great regular events for the school but asked if alternative events could be considered for children who were not keen to attend the discos and might prefer a lower-key environment. Mr Caldow and Mrs Hynes explained that they were aware that not all children like to attend and were very happy to suggest or ask for ideas. Mr Caldow suggested a craft evening could be an idea and explained that he would ask the children what they thought in assembly. He also noted it might be something that older children may be keen to help the younger kids with.</li> <li>• Mrs Amandio asked if there was an issue with 'attendance' as Mr Caldow had issued an email to say letters would be going out next week to specific parents where attendance had gone below a certain level. Mr Caldow explained that it was not a huge issue at Millersneuk but he had issued the email to parents just to signal that letters would be coming out. He further explained that he would be personalising these letters to take into account specific relationships with parents and the school and other known contexts that would influence a child's attendance.</li> </ul>	
Action Points	
<ul style="list-style-type: none"> <li>✓ LH to ask LCC for email and send to Mr Caldow</li> <li>✓ Mr Caldow to discuss alternatives to discos with the PA</li> </ul>	

7. Date of Next Meeting	
<ul style="list-style-type: none"> <li>• Thursday 14<sup>th</sup> March</li> </ul>	

