



**MILLERSNEUK PRIMARY SCHOOL
PARENT COUNCIL
M I N U T E S
Thursday 23rd November**



1. Sedereunt	
Chairperson	Jen Griffiths
Vice-Chairperson	Pamela Martin
Clerk	Mrs Alexander
Parent Representatives	Mrs Wilson; Mrs Anderson; Mr Keane; Mrs Black; Mrs Henderson
Councillors	No attendance
Head Teacher	Mr Caldow
Teacher Representative	Mrs Hynes

2. Apologies
Mrs Martin; Mrs Love
3. Minute of Previous Meeting - 14th September 2023
Minutes approved

4. Chairperson's Report
<p><u>Google Docs & Parent Council Forum</u></p> <p>Mr Caldow explained that the purpose of the Google Docs was for the person who went to the Parent Council Forum to share information such as PowerPoints etc with council members.</p> <p>Mrs Griffiths told council members that the next Parent Council Forum had been cancelled, the next meeting would be in March 2024.</p>
<p><u>Parent Council Log (Website?)</u></p> <p>Parent Council Log is available on Google Doc. It should not be put on the school website as it contains email information etc. Mrs Griffiths explained that there were 5 items running on the log:</p> <ol style="list-style-type: none"> 1. Security - Mr Caldow would update members if there were any movements from EDC about school security. 2. Traffic - updated later in the meeting 3. School meals - on-going, awaiting more information as to whether Millersneuk would become a 'cooking kitchen' again 4. School Photographer (to close) 5. ICT (to close) <p>Mr Caldow had sent numerous emails to update the school website but nothing had been actioned so far.</p>
<p><u>Parent Council Newsletter</u></p> <p>Mr Caldow explained that there were a couple of photographs still to come. Mr Caldow said that he thought 2 parents had never attended and wondered if they were still interested in attending. One council member said that Stacy Russell had said she was not wanting to be a member and Mr Caldow said he would check if Carolyn Wells Amando was still interested? There were another couple of admin errors that Mr Caldow said he would update.</p>
<p><u>Traffic Around Millersneuk Primary</u></p> <p>Mrs Griffiths said that there was comprehensive information on the Parent Council Log about correspondence re 'Traffic around Millersneuk Primary School'. She named Mrs Chalmers (previous council member) as instrumental in driving this issue forward. Council members discussed a recent 'traffic survey', where minimum and maximum speeds were not recorded, only average. Mr Gilroy (P2 Parent) is now the Chairperson of the Lenzie Community Council who will be meeting in late January where it is hoped traffic around schools in the local area will be discussed. Mrs Henderson said she would attend this meeting as a representative of the Parent Council as she is already a member of LCC. Mr Caldow mentioned that there was a pilot in EDC limiting parking in a set radius around selected schools. It was also suggested that a survey could go out to Millersneuk parents to ascertain whether parking was an issue they were concerned about.</p>

Nature Garden

Mrs Griffiths enquired about the nature garden and if there were any plans to upgrade it. Mr Caldow explained to council members that there was indeed plans to revamp the nature garden which had gone into disrepair during Covid times. He explained that the grants received by the school from the COOP etc would be used for this. Both the nature garden and the small garden outside P1 classes would be targeted with these funds:

- The Eco Committee would look to organise a 'Big Dig' Day where parents would be asked come in to help tidy the areas and build new planters etc
- As part of the STEM Programme both areas would be set up as 'discovery zones' where purposeful outside STEM activities could be undertaken or free-play at breaks & lunches

Action Points

- ✓ Laura Henderson to send out the link for Google Docs to all council members again
- ✓ Mr Caldow to continue to try to update the school website
- ✓ Mr Caldow to update Parent Council Newsletter then put onto school website
- ✓ Mrs Griffiths to work with Mr Caldow to design a 'forms survey' centred around traffic concerns

5. Head Teacher's Report

School Improvement Plan (Standing Item)	Mrs Hynes explained that there were now 8 teachers who had successfully trained as STEM Tutor Assessors. Working alongside Mrs Cameron & Miss Kennedy our current P6&P7 Young STEM Leaders would be developing STEM experiences for other classes. A Young STEM Leaders Club would be launched in January for P5 pupils to become leaders. STEM would also be the focus for class family learning assemblies this year. Mr Caldow also told council members that there would be a STEM focus for Developing the Young Workforce activities in the last term. Parent council members also discussed the importance of promoting other career direction, such as the arts etc - Mr Caldow acknowledged that this was equally important as many children may have this as a focus for future careers and not STEM-based areas.
Rights Respecting Schools: (Standing Item)	Mr Caldow informed members that 24 th March 2024 was the date where Millersneuk would be undertaking a virtual Silver Award Assessment for Rights Respecting Schools.
Budgeting (& School Funds Constitution)	Mr Caldow explained that the school had 2 areas to spend from: <ol style="list-style-type: none">1. EDC School Budget which covered resources, staffing etc2. School Fund - mainly money raised by the Parents' Association or school fund events. Mr Caldow explained to members that there was a School Fund Constitution which governed the spending in this area. Mr Caldow gave an overview of this constitution.
RSHP	Mr Caldow discussed with council members that there was no RSHP Parent Information Evening this year as one was held last session. Mr Caldow explained that he sent overviews out to all parents. He further explained that a small amount of parents historically and for the first time this year would request that their children be withdrawn from the lesson. Mr Caldow would have individual discussions with these parents.
P1-3 Parent Volunteer Programme	Mr Caldow informed council members that 15 parents had volunteered to be helpers in the Infant Department and almost all had received their PVGs. He explained that these volunteers would be emailed to attend a short training session in early January then start volunteering afterwards.
Curriculum Rationale	Mr Caldow asked Mrs Henderson if she could do her magic and make Millersneuk's Curriculum Rationale more attractive to the readers. Mrs Henderson very kindly agreed!
Christmas	Mr Caldow gave members an overview of the Christmas events happening in December. Council members asked Mr Caldow to pass on their thanks

and appreciation for all their hard work at this time of year and for making it such an enjoyable time for the children.

Action Points

- ✓ Mr Caldow to send Mrs Henderson the school's Curriculum Rationale

6. AOB

No AOB

7. Date of Next Meeting

- Thursday 1st February
- Thursday 14th March

Self-Evaluation (Our Capacity for Improvement)

<u>LEADERSHIP & MANAGEMENT</u> How good is our leadership and approach to improvement?	<u>Learning Provision</u> How good is the quality of the care and education we offer?	<u>Successes and Achievements</u> How good are we at ensuring the best possible outcomes for all our learners?
1.1 Self-evaluation for self-improvement	2.1 Safeguarding and child protection	3.1 Improving wellbeing, equality and inclusion
1.2 Leadership of learning	2.2 Curriculum	3.2 Raising attainment and achievement
1.3 Leadership of change	2.3 Learning, teaching and assessment	3.3 Increasing creativity and employability
1.4 Leadership and management of staff	2.4 Personalised support	
1.5 Management of resources to promote equity	2.5 Family Learning	