



**MILLERSNEUK PRIMARY SCHOOL
PARENT COUNCIL
M I N U T E S
Thursday 14th September**



1. Sedereunt	
Chairperson	Rachael Nicholls
Vice-Chairperson	Pamela Martin
Clerk	Mrs Alexander
Parent Representatives	Mrs Boyce; Mrs Anderson; Mrs Love; Mrs Griffiths; Mrs Wilson; Mrs Black; Mr Kean; Mrs Henderson
Councillors	
Head Teacher	Mr Caldow
Teacher Representative	Mrs Hynes

2. Apologies	
Mrs Alexander; Mrs Martin; Mrs Dunn	
3. Minute of Previous Meeting - 8 th June 2023	
Minute approved	

4. Chairperson's Report	
<u>Parent Council Log (Standing Item)</u>	
<p>Mrs Nicholls informed the council members that she would be resigning from the position of chairperson and from the Parent Council to spend more time with her family. Mrs Nicholls gave the members an overview of her role in order to allow other council members to consider whether they would be interested in becoming chairperson.</p> <p>Mrs Nicholls also gave an overview of the Parent Council Log - covering 3 main areas:</p> <ul style="list-style-type: none"> ✓ Traffic around Millersneuk Primary School ✓ School lunches ✓ School security <p>Mr Caldow thanked Mrs Nicholls for her support and great work as Parent Council Chairperson and also said he hoped another member would consider stepping forward for this role. He informed members that if they were interested they should call or email him.</p>	
<u>Purpose, Focus & Visibility of Parent Council</u>	
<p>Mr Caldow shared Mrs Martin's proposed initial Parent Council newsletter that she had reformatted. Members agreed it looked good - photographs had to be updated.</p> <p>Further discussion around the topic of 'purpose, focus & visibility of the Parent Council' would resume at the next meeting when Mrs Martin would be present.</p>	
Action Points	
<ul style="list-style-type: none"> ✓ Mrs Henderson is going to check with Lenzie Community Council to see if there is any update on their traffic campaign ✓ Photograph section of Parent Council Newsletter to be updated - take off old members and add new (Mr Caldow) 	

5. Head Teacher's Report

Parent Consultation Results	<p>Mr Caldow informed council members of the results of the 3 recent parent consultations:</p> <ul style="list-style-type: none"> ✓ Pupil Equity Fund Spending ✓ School Improvement Plan priorities ✓ Whole School Self Evaluation <p>He informed members that the results were very positive but there were areas to be taken forward. He would now summarise the results of the consultations and communicate these to parents.</p>
Curriculum Rationale	<p>Mr Caldow discussed the purpose of the school's Curriculum Rationale. He explained to members that he wanted it to be a one-page document that had sections linking to further detailed information. Mr Caldow asked Mrs Henderson if she would be able to help with this as she had made an amazing job of the pupil/parent-friendly edition of the School Improvement Plan. Further discussion is needed to take this forward.</p>
Staffing	<p>Mr Caldow informed the Parent Council that:</p> <ul style="list-style-type: none"> ✓ Mrs Paul had resigned as Admin Assistant as she wished to return to Lenzie academy ✓ Miss Weir was taking a career break and the role would be advertised but in the meantime would be filled by Miss McDonald (Class Teacher previously)

Action Points

- ✓ Mr Caldow to summarise the results of the parent consultations and email to parents
- ✓ Mr Caldow to speak to Mrs Henderson re school's Curriculum Rationale

6. AOB

NA

7. Date of Next Meeting

- TBC after new Chairperson is in place

Self-Evaluation (Our Capacity for Improvement)

LEADERSHIP & MANAGEMENT How good is our leadership and approach to improvement?	Learning Provision How good is the quality of the care and education we offer?	Successes and Achievements How good are we at ensuring the best possible outcomes for all our learners?
1.1 Self-evaluation for self-improvement	2.1 Safeguarding and child protection	3.1 Improving wellbeing, equality and inclusion
1.2 Leadership of learning	2.2 Curriculum	3.2 Raising attainment and achievement
1.3 Leadership of change	2.3 Learning, teaching and assessment	3.3 Increasing creativity and employability
1.4 Leadership and management of staff	2.4 Personalised support	
1.5 Management of resources to promote equity	2.5 Family Learning	